



# SAGAR CEMENTS LIMITED

CIN - L26942TG1981PLC002887

Registered Office: Plot No.111, Road No.10, Jubilee Hills, Hyderabad-500 033

Tel.No.: +91-40-23351571 Fax No.: +91-40-23356573 E-mail: info@sagarcements.in Website: www.sagarcements.in

## POSTAL BALLOT FORM (In lieu of the E-voting)

Serial No. :

1. Name and Registered Address of the Sole/First named Shareholder :

2. Name(s) of the joint shareholder(s) if any. :

3. Registered Folio No./ DP Id No./ Client ID No.\* :  
(\*Applicable to investors holding shares in dematerialized form)

4. No. of shares held :

I/We hereby exercise my/our vote(s) in respect of the Resolutions to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated 18th October, 2019 of the company conveying my/our assent or dissent to the said Resolutions by placing the tick (✓) mark at the appropriate boxes below:

Sl No.	Description of Resolution	Type of Resolution	No. of Shares	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1.	Re-appointment of Shri O.Swaminatha Reddy as an Independent Director for a term of 3 years w.e.f. 24th September, 2019.	Special			
2.	Re-appointment of Shri K.Thanu Pillai as an Independent Director for a term of 3 years w.e.f. 24th September, 2019.	Special			
3.	Re-appointment of Shri V.H.Ramakrishnan as an Independent Director for a term of 3 years w.e.f. 30th March, 2020.	Special			

Place :

Date :

\_\_\_\_\_  
Signature of the Equity Shareholder  
(must be as per specimen signature registered with the company)

**Note:** Please read the instructions carefully before exercising your vote.

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### Electronic Voting Particulars

EVEN (E-Voting Event Number)	USER ID	PASSWORD/PIN

## INSTRUCTIONS

### **General Instructions:**

1. This Ballot Form is provided for the benefit of Members who do not have access to e-voting facility, to enable them to send their assent or dissent by post.
2. Members can opt for only one mode of voting i.e., either through e-voting or by Ballot. In case you are opting for vote by e-voting, then please do not vote by Ballot and vice versa. In case Members cast their votes both by e-voting and Ballot, the votes cast through e-voting shall prevail and the votes cast through ballot form shall be considered invalid.
3. Voting rights in the e-voting / Ballot cannot be exercised by a proxy. However, corporate and institutional shareholders shall be entitled to vote through their authorised representatives with proof of their authorization.
4. The Scrutinizer will collate the votes downloaded from the e-voting system and votes received through post in physical ballot form to declare the final results for each of the Resolutions forming part of the Notice of the Postal Ballot.
5. For detailed instructions on e-voting, please refer to the notes appended to the Notice of the Postal Ballot.

### **Process and manner for Members opting to vote by using the Postal Ballot Form:**

6. Please complete and sign the Ballot Form (no other form or photocopy thereof is permitted) and send it to the Scrutinizer, Karvy Fintech Private Limited (Unit: Sagar Cements Limited), Karvy Selenium Tower B, Plot No.31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032. For this purpose, a self-addressed pre-paid envelope is enclosed and postage will be paid by the Company, if posted in India. Ballot forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.
7. The Form should be signed by the Member as per the specimen signature registered with the Company / Depository Participants. In case of joint holding, the Form should be completed and signed by the first named Member and in his / her absence, by the next named joint holder. There will be one Form for every Folio / Client ID irrespective of the number of joint holders. A Power of Attorney (POA) holder may vote on behalf of a Member, mentioning the registration number of the POA or enclosing an attested copy of the POA.
8. For shares held by companies, bodies corporate, trusts, societies etc., the duly completed Ballot Form should be accompanied by a certified true copy of the Board Resolution / Authorization together with attested specimen signature(s) of the duly authorised signatory(ies).
9. Votes may be cast in case of each resolution, either in favour or against by putting the tick (✓) mark in the column provided in the Ballot Form for assent / dissent.
10. The voting rights of the shareholders shall be in proportion to their shares of the paid-up share capital of the company as on 18th October, 2019 ("Cut off Date") as per the Register of Members of the company and as informed to the company by the Depositories in case of Beneficial Owners.
11. Duly completed Ballot Forms should reach the Scrutinizer not later than 5.00 p.m. on 30th November, 2019. Ballot Forms received after that date will be strictly treated as if the reply from the Members has not been received.
12. A Member seeking duplicate Ballot Form can download the same from the Company's website namely [www.sagarcements.in](http://www.sagarcements.in) or write to the Company's Registrars - Karvy Fintech Private Limited, Unit: Sagar Cements Limited, Karvy Selenium, Tower B, Plot No. 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad-500032 or to their e-mail ID: [einward.ris@karvy.com](mailto:einward.ris@karvy.com) or download from their website: <http://evoting@karvy.com>. However, the duly filled in and signed duplicate Ballot Form should reach the Scrutinizer not later than the time and date specified at Sr.No.11 above.
13. Unsigned, incomplete, improperly or incorrectly tick marked Ballot Forms will be rejected. A Ballot Form will also be rejected if it is received torn, defaced or mutilated to an extent which makes it difficult for the Scrutinizer to identify either the Member or the number of votes or as to whether the votes are in favour or against.
14. The Scrutinizer's decision on the validity of a Ballot Form and other related matters will be final.
15. Subject to Sl. 8 mentioned above, members are requested not to send any other paper along with the Ballot Form in the enclosed self-addressed envelope as all such envelopes will be sent to the Scrutinizer and any other paper found in such envelope would be destroyed by him.
16. The Vote of the members will be considered as invalid on the following grounds:
  - a. If a form other than Postal Ballot Form issued by the company is used.
  - b. If the Postal Ballot Form is not signed by or on behalf of the Member.
  - c. If the Member's signature does not tally with the specimen signature with the company.
  - d. If the Member has marked his/her/its vote both for 'Ascent' and also 'Decent' to the Resolution in such manner that the aggregate Equity Shares voted for 'Ascent' and 'Decent' exceeds the total number of shares held.
  - e. If the member has made any amendment to the Resolution or imposed any condition while exercising his vote.
  - f. If the Postal Ballot form is incomplete or incorrectly filled
  - g. If the Postal Ballot form is received torn or defaced or mutilated such that it is difficult for the scrutinizer to identify either the Member or the number of votes, or whether the votes are for 'Ascent' or 'Decent', or if the signature could not be verified, or any one or more of the above grounds.
  - h. If the Voting rights of a member are frozen by any competent authority.
  - i. The Postal Ballot Form, if signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority.